

Gas Leak

If it is a gas leak, do not activate building alarms, use mobile phones, hand-held radios, electronic equipment or light flammable material!

1. If you discover a Gas Leak, shout a warning to those nearby!
2. **DO NOT ACTIVATE THE BUILDING ALARMS** – Pass the alarm by word of mouth.
3. If safe to do so, turn off the ventilation, machinery and ensure that naked flames are extinguished and check that the nearest gas isolator switch is off.
4. Evacuate the building immediately, avoiding the area of contamination as best as possible, close doors.
5. After you have evacuated the area, in a safe area **DIAL 6111** from a landline and state **“GAS LEAK”** giving **exact location** and **type of material involved**. UC Security Staff will respond immediately 24 hours a day and will arrange any emergency/medical help needed and commence evacuation of the building.
6. Follow internal procedures after activating the above.

Departmental Contact(s):

Name: _____ Extn: _____ Mobile: _____

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